



**DEPARTMENT OF CORRECTIONAL SERVICES
EXTERNAL BURSARY APPLICATION FORM**

This form will be considered as incomplete and will be eliminated if the following documents are not attached to this application:

- Certified copy of ID
- Certified copy of matric
- Certified copy of highest qualification
- Certified copy of academic record if already enrolled for the qualification
- Course Curriculum / Prospectus
- Course fee outline
- Acceptance letter or proof that the applicant has applied for acceptance at tertiary institution (tuition and accommodation)

A. PERSONAL DETAILS:

1. Identity number: 2. Date of birth:
3. Title: 4. Gender: M F
5. Surname 6. Race: Black White Coloured Indian
7. Full names:
8. Disabled/Not disabled: If disabled, state the nature of disability.....
9. Physical Address:
.....
..... Postal Code
10. Postal Address:
.....
..... Postal Code
11. Region/(Province) :
12. Telephone no:
Cell phone no: : E-mail address:.....
13. Next of kin:
Name: Relation:
- Contact telephone numbers (H):
(Cell)
- Residential Address.....
.....
14. If employed, name and address of employer:
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B. COURSE DETAILS

1. Which qualification is this application for?

2. At which education institution are you enrolled /going to enroll?

2.1 Do you comply with the admission requirements: YES / NO
(If full-time studies please attach acceptance letter or proof of application for acceptance for both accommodation and tuition)

3. Minimum period (if not commenced with studies yet) /remaining period of studies?

4. In which academic year are you now?
(attach results of previous years)

5. Type of tuition (Proof from the tertiary institution, confirming that the qualification/course is only offered on a full-time basis, needs to be attached)

Part-time Full-time

6. Which subjects will be your major/s?

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7. What is your highest qualification at present?.....
(Attach certified copy)

8. Are / were you a recipient of a bursary YES / NO
If yes, please complete:

- a) Study field.....
- b) Bursary granted by:
- c) Bursary period:
- d) Nature of obligations:
- e) Have you fulfilled the obligations:

9. Give your motivation why you want to do this course, what is the direct link of this qualification/course of study to your personal development plan?

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C. DECLARATION BY APPLICANT

I ID NO:

HEREBY DECLARE THAT THE INFORMATION GIVEN BY ME ABOVE IS TRUE AND BINDING TO MY CONSCIENCE.

.....
Name in Bold Signature Date

D. REFERENCES:

Reference 1:

Full name: Id Nr:

Relationship:

Contact Details:

Work: Home: Cell:

E-mail:

Reference 2:

Full name: Id Nr:

Relationship:

Contact Details:

Work: Home: Cell:

E-mail:

RECOMMENDATION:REGIONAL HEAD: HUMAN RESOURCES

(Indicate relevance of course and the future need of the qualification)

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Name in bold

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Designation

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Signature

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Date

RECOMMENDATION: DIRECTOR POLICY AND EXTERNAL TRAINING

(All relevant documentation attached and in order)

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Name in bold

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Designation

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Signature

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Date

BURSARY APPROVED/ NOT APPROVED: DC: HUMAN RESOURCE DEVELOPMENT

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Name in bold

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Designation

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Signature

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Date