

**In order for your application to be processed, please ensure that you complete all sections of the application form and attach all supporting documents**

**NOTES AND INSTRUCTIONS:**

- The beneficiaries of the trust shall be Black people as defined by the BBBEE Act as Africans, Coloureds and Indians, who are citizens of the Republic of South Africa.
- Read carefully before completing, signing or submitting the form.
- Ensure that this form is completed in full —where applicable.  
Complete in BLOCK LETTERS.
- Note that this bursary cannot be used to pay for existing loans or debts.

**Criteria:**

- Ensure this form is duly signed.
- Application forms with incomplete information will be disqualified.
- Application forms with incorrect information will lead to your application being disqualified.
- No faxed applications will be accepted.
- Applications received after the closing date of 31 August, will not be considered.

**Attach ALL of the following documents REQUIRED:**

- Recent certified copy of valid matric certificate (Grade 12).
- A copy of acceptance letter from an accredited institution.
- Certified copy of the latest academic transcript or record on official letterhead.
- Recent certified copy of a valid South African identity document.
- Recent certified copy of breadwinner's; parent's; guardian's valid South African identity document.
- A one-to-two page personal statement.
- A completed SAPOA Bursary Application form.
- Two letters of recommendation.
- A written verification of the accredited programme's average costs for one academic year.
- A CV of work experience and background, if not incorporated into personal statement.

# Post, e-mail or Hand Deliver Completed Forms

## Via Post:

### **SAPOA Bursary Fund**

P O Box 78544  
SANDTON  
2146

**For Attention: Bursary & Career Specialist**

## Via e-mail:

[bursaryfund@sapoa.org.za](mailto:bursaryfund@sapoa.org.za)

**For Attention: Bursary & Career Specialist**

## Hand deliver:

### **SAPOA Bursary Fund**

WeWork Offices | The Link  
173 Oxford Road  
Rosebank  
2196

**For Attention: Bursary & Career  
Specialist**

# SECTION A

## Personal Information

Title (Mr/Mrs/Ms)												
Surname												
Full Names												
Maiden Name (if applicable)												
Date of Birth												
Place of Birth												
Identity No.												
SA Citizenship	Yes <input type="checkbox"/>						No <input type="checkbox"/>					
Gender	Male <input type="checkbox"/>						Female <input type="checkbox"/>					
Race	African			Indian			Coloured			White		
Do you have a disability? <i>If YES, describe the nature of the disability:</i>	Yes <input type="checkbox"/>						No <input type="checkbox"/>					
Do you suffer from any chronic diseases? <i>If YES, please provide details:</i>	Yes <input type="checkbox"/>						No <input type="checkbox"/>					
Residential address with postal code												
Postal address with postal code												
Address while studying (if not living at home) with postal code												
Contact telephone numbers including dialling codes	Home						Cellular					
	Parent / Guardian						Other Contacts					
E-mail Address												
Have you ever been found guilty of a criminal offence?	Yes <input type="checkbox"/>						No <input type="checkbox"/>					
	If yes, specify the nature and date of offence:											

# SECTION B

## High School Attended

<b>High School Matriculated At</b>		
<b>School Address</b>		
<b>Municipality and Province</b>		
<b>Telephone No</b>		
<b>Year Matriculated</b>		
<b>Years Attended</b>	<b>From:</b>	<b>To:</b>

<b>Subjects (List them below)</b>	<b>Higher Grade</b>	<b>Symbol %</b>	<b>Standard Grade</b>	<b>Symbol %</b>

**NB: Attach proof of results.**

\*Not completing the form correctly or in full will result in your application being disqualified.

# SECTION C

## Post Matric Qualification/s

<b>Name of Institution</b>					
<b>Address of Institution</b>					
<b>Full name of qualification</b>					
<b>Current year of study? (Please tick)</b>	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>	<b>Fourth Year</b>	<b>Honours</b>
<b>Student number</b>					
<b>Major subjects / modules</b>	<b>Marks / % obtained</b>				

**NB: Attach proof of latest results.**

### INTENDED STUDY FOR THE NEW ACADEMIC YEAR

<b>Name of Institution</b>		
<b>Name of qualification</b>		
<b>Are you receiving any other bursary / grant?</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>
	If YES, describe below the nature of financial assistance and obligations involved and provide the name of the institution that granted the assistance:	

# SECTION D

## Details about Parent (s) / Guardian (s)

To be completed by the parent/s, guardian/s or person/s on whom the applicant is dependent for financial support or assistance. Clearly state the relationship to the applicant.

Full details of person on whom the applicant is dependent for financial support			
Title (Mr/Mrs/Ms)			
Surname			
Full Names			
Identity no.			
SA Citizenship	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Population Group	African <input type="checkbox"/>	Coloured <input type="checkbox"/>	Indian <input type="checkbox"/> White <input type="checkbox"/>
Relationship to the applicant			
Residential address with postal code			
Postal address with postal code			
Contact telephone including dialling codes	Home		Cellular
	Work		Other Contacts
E-mail address			

# SECTION E

## Income and Expenditure

To be completed by the person(s) that is currently responsible for payment of your studies

Please add three (3) months Banks Statements

<b>INCOME per month</b>	
Salary / Pension	
Partner's Salary / Pension	
Government Subsidy (please specify)	
Investments	
Other income	
<b>EXPENSES per month</b>	
<b>Living/Housing:</b>	
Rent/Mortgage	
Electricity	
Water/Sewer	
Telephone	
Other	
<b>Regular Payments:</b>	
Student Loan	
Credit Cards	
Other Loan Payments	
Medical Aid	
Car/Home Insurance	
Life Insurance	
Child Care	
Other	
<b>Food Expenses:</b>	
Groceries	
Other	

# SECTION E

## Income and Expenditure

(continued)

<b>Transportation:</b>	
Petrol / Diesel	
Bus, Taxi, Train, etc.	
Other	
<b>Total Income</b>	
<b>Total Expenses</b>	
<b>TOTAL INCOME MINUS TOTAL EXPENSES:</b>	



# SECTION F Declaration

I hereby, declare that ALL the information provided in this application form is complete and correct.

I hereby, acknowledge that if ANY of the information provided in this application form is found to be incomplete and/or incorrect, my application will be disqualified and the bursary awarded will be cancelled.

**Signature of**

**APPLICANT** \_\_\_\_\_

**Signed at** \_\_\_\_\_, **this** \_\_\_\_\_ **day of** \_\_\_\_\_, **20** \_\_\_\_\_.  
(City) (Month)

**Signature of**

**PARENT/ LEGAL GUARDIAN** \_\_\_\_\_

**Signed at** \_\_\_\_\_, **this** \_\_\_\_\_ **day of** \_\_\_\_\_, **20** \_\_\_\_\_.  
(City) (Month)

**(In the presence of a Commissioner of Oath):**

**COMMISSIONER OF OATH:**

I certify that the Applicant has acknowledged that he/she knows and understands the contents of this declaration, which was sworn to before me and that the Applicant's signature was placed thereon in my presence

Commissioner of Oath's Full Names: \_\_\_\_\_

Designation: \_\_\_\_\_

Area of Appointment: \_\_\_\_\_

Date: \_\_\_\_\_

**Stamp**

## How are bursaries awarded?

- Bursaries are awarded according to academic merit, financial need and the requirements of the various universities and the availability of funds.
- Final selections are made by the SAPOA BURSARY FUND.
- Bursary funds are paid out directly to tertiary institutions and other relevant service providers - bursary fund monies are ONLY paid out directly to students under exceptional circumstances.

## Who is eligible for a SAPOA Bursary?

- ONLY citizens or naturalized citizens of the Republic of South Africa.
- ONLY applicants who intend to study or who are already studying for a property related qualification at a tertiary Institution in South Africa, which is registered and accredited with the Council for Higher Education (CHE).
- Applicants who intend studying for a post-graduate qualification e.g. Masters or Doctoral degrees are not eligible unless such qualification will award the applicant registration in the property industry.

## Disclaimer

Applicants are under no circumstances secured of, promised or guaranteed a SAPOA Bursary. SAPOA reserves the right to shortlist, invite and thereafter select applicants as seen fit by the various selection committees. Only applicants that comply with the minimum requirements will be considered for a SAPOA Bursary. SAPOA will not be held liable for any damage of any kind that may result from the use of the website [www.sapoa.org.za](http://www.sapoa.org.za).

Upon successful completion of the study period, SAPOA may offer students an opportunity to be employed within SAPOA or its member companies through the Graduate Development Programme. Employment with SAPOA or its member companies is not guaranteed, and SAPOA is under no obligation to make such an offer.

## Data protection

The information you provide will be held and processed for the purpose of the selection process in connection with the awarding of SAPOA bursaries for the year. The information will be retained only for as long as is required by legislation and will then be destroyed. In submitting the information, you are giving your consent to the disclosure, transfer and processing of your personal data reflected in your application internally within SAPOA as far as is needed with reference to the awarding of bursaries for the year. The SAPOA BURSARY FUND will however, unless any disclosure is legally required, endeavour to protect the confidentiality of personal data supplied.

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[www.zabursaries.co.za](http://www.zabursaries.co.za)